



Star



Tauheedul Girls

NURTURING TODAY'S **YOUNG PEOPLE**,  
INSPIRING TOMORROW'S **LEADERS**

# CAREERS AND ENTERPRISE PROGRAMME

Tauheedul Islam Girls' High School & Sixth Form College



## Document control

<b>This document has been approved for operation within:</b>	Tauheedul Islam Girls' High School & Sixth Form College		
<b>Status</b>	Trust Requirement		
<b>Owner</b>	Star Academies		
<b>Date effective from</b>	September 2023	<b>Date of next review</b>	September 2024
<b>Review period</b>	1 Year	<b>Version</b>	6

## Key information

If you would like further information about our careers programme, please contact our careers leader.

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YEAR 7 CAREERS AND ENTERPRISE PROGRAMME				
ACTIVITY	TITLE	DESCRIPTION	GATSBY BENCHMARK	TIMESCALE
STEM encounter	STEM careers	Pupils are visited by BAE, RAF and Royal Navy to bring science to life	Gatsby 5 and 4	October
Embedded PSHE sessions	Planning for the future	Looking at opportunities and options for future careers	Gatsby 4	October
Subject focus	Careers in the curriculum	Each curriculum area plans and implements lessons on careers linked to their subject	Gatsby 4	Sept - July
Introduction to new careers	Alumni visit	Pupils meet a range of employers and employees through the assembly programme. Pupils meet alumni that have technical routes into their careers	Gatsby 5	March
Drop down day	Year 7 Careers and Enterprise Day	Pupils work in teams to develop business and enterprise skills. Pupils are coached and mentored by local employer to develop new skills. Creative careers are a focus for the day. Pupils learn about technical routes into industry	Gatsby 5 and 2	July



YEAR 8 CAREERS AND ENTERPRISE PROGRAMME				
ACTIVITY	TITLE	DESCRIPTION	GATSBY BENCHMARK	TIMESCALE
Subject focus	Careers in the curriculum	Each curriculum area plans and implements lessons on careers linked to their subject. Technical routes are introduced where appropriate	Gatsby 4	Sept - July
Assembly	Technical routes	Pupils are introduced to technical routes through the weekly assembly programme at key points in the year	Gatsby 3	Sept to July
STEM encounter	STEM careers	Pupils are visited by BAE, RAF and Royal Navy to bring science to life	Gatsby 5 and 4	October
Embedded PSHE sessions	Planning for the future	Looking at opportunities and options for future careers	Gatsby 4	October
Pupil workshop series	Cyberfirst Girls'	Pupils take part in the Cyberfirst Girls' competition to learn the skills needed in cybersecurity	Gatsby 5 and 6	November
Introduction to new careers	Alumni visit	Pupils meet a range of employers and employees through the assembly programme	Gatsby 5	March
Pupil and parent Evening	Key stage 4 options	IAG evening providing information regarding the range of pathways and courses available at key stage 4	Gatsby 1, 2 and 4	March
Pupil workshop	Careers and Aspirations Day	Pupils take part in a workshop on the day encountering tech and media experts as well as those in science fields	Gatsby 5 and 2	June
Drop down day	Careers and Enterprise day	Pupils work in teams to develop business and enterprise skills. Pupils are coached and mentored by local employer to develop new skills. Creative careers are a focus for the day. Technical education routes are introduced	Gatsby 5 and 2	July



YEAR 8 CAREERS AND ENTERPRISE PROGRAMME				
ACTIVITY	TITLE	DESCRIPTION	GATSBY BENCHMARK	TIMESCALE
Subject focus	Careers in the curriculum	Each curriculum area plans and implements lessons on careers linked to their subject. Technical routes are introduced where appropriate	Gatsby 4	Sept - July
Assembly	Technical routes	Pupils are introduced to technical routes through the weekly assembly programme at key points in the year	Gatsby 3	Sept to July
Pupil visit	Media and technology	Pupils visit media city and learn about the roles available	Gatsby 7	June/July



YEAR 9 CAREERS AND ENTERPRISE PROGRAMME				
ACTIVITY	TITLE	DESCRIPTION	GATSBY BENCHMARK	TIMESCALE
Subject focus	Careers in the curriculum	Each curriculum area plans and implements lessons on careers linked to their subject. Technical routes are introduced where appropriate	Gatsby 4	Sept - July
Work experience	Volunteering	All pupils encounter volunteering opportunities through the Tauheedul Baccalaureate	Gatsby 6	Sept-July
Embedded PSHE sessions	Planning for the future	Looking at opportunities and options post 16	Gatsby 4	October
FE encounter	Apprenticeships workshop	Pupils take part in workshops delivered by Training 2000 and ASK to learn about post 16 pathways	Gatsby 7 and 3	January
Introduction to new careers	Alumni visit	Pupils meet a range of employers and employees through the assembly programme. Pupils that have take a technical route in their education are also a focus for the day	Gatsby 5	February
University encounter	Raising awareness	Pupils take part in a range of activities and work towards receiving lowered offers for degree programmes including for medicine. Pupils have an opportunity to visit Lancaster University	Gatsby 7	February
Pupil visit	Media and technology	Pupils visit media city and learn about the roles available	Gatsby 7	June



YEAR 9 CAREERS AND ENTERPRISE PROGRAMME				
ACTIVITY	TITLE	DESCRIPTION	GATSBY BENCHMARK	TIMESCALE
Pupil workshop	Careers and Aspirations Day	Pupils take part in a workshop on the day encountering tech and media experts as well as those in science fields. Pupils learn about technical routes on the day	Gatsby 5 and 2	June
Drop down day	Careers and Enterprise day	Pupils work in teams to develop business and enterprise skills. Pupils are coached and mentored by local employer to develop new skills. Creative careers are a focus for the day. Pupils learn about technical routes into industry	Gatsby 5 and 2	July



YEAR 10 CAREERS AND ENTERPRISE PROGRAMME				
ACTIVITY	TITLE	DESCRIPTION	GATSBY BENCHMARK	TIMESCALE
Subject focus	Careers in the curriculum	Each curriculum area plans and implements lessons on careers linked to their subject	Gatsby 4	Sept - July
Work experience	Volunteering	All pupils encounter volunteering opportunities through the Tauheedul Baccalaureate	Gatsby 6	Sept-July
Embedded PSHE sessions	Planning for the future	Looking at opportunities and options post 16	Gatsby 4	October
Visit	Careers Fair	Pupils visit Blackburn is Hiring to learn about post 16 study options and meet local employers	Gatsby 5 and 6	October
FE encounter	Apprenticeships workshop	Pupils take part in workshops delivered by Training 2000 and ASK to learn about post 16 pathways. Bespoke workshops held for differing abilities	Gatsby 7 and 3	January
Introduction to new careers	Alumni visit	Pupils meet a range of employers and employees through the assembly programme. Pupils learn more about the technical routes into industry	Gatsby 5	February
University encounter	Raising awareness	Pupils take part in a range of activities and work towards receiving lowered offers for degree programmes including for medicine. Pupils have an opportunity to visit Lancaster University	Gatsby 7	February
University Encounter	Raising aspirations	Pupils are visited by Oxbridge universities to dispel the myths of applying to Oxbridge universities	Gatsby 7	March
Pupil workshop	Careers and Aspirations Day	Pupils take part in workshops on the day linking careers to subject areas	Gatsby 4, 5 and 2	June





YEAR 10 CAREERS AND ENTERPRISE PROGRAMME				
ACTIVITY	TITLE	DESCRIPTION	GATSBY BENCHMARK	TIMESCALE
Pupil Visit	Careers Fair	Pupils visit the careers fair in the sixth form to encounter up to 50 universities, apprenticeship providers and employers	Gatsby 5 and 2	June
Interviews	Leadership interviews	Pupils prepare for interviews for leadership positions by completing applications and taking part in interviews with staff members	Gatsby 1 and 3	June
Drop down day	Leadership day	Pupils learn about careers linked to the curriculum during the drop down day. They are led by subject staff and are granted opportunities to build leadership skills through meeting industry professionals	Gatsby 4	June
Drop down week	Year 10 Careers and Enterprise week	Pupils work in teams to develop business and enterprise skills over one week. Pupils are coached and mentored by local employer to develop new skills. Pupils respond to job advertisements, write applications, reflect on strengths and weaknesses and build a successful, working enterprise in one week	Gatsby 5 and 2, 3	July
Pupil Visit	Workplace visit	Some pupils visit a place of work in celebration of completing Year 10 Enterprise week successfully	Gatsby 6	July



YEAR 11 CAREERS AND ENTERPRISE PROGRAMME				
ACTIVITY	TITLE	DESCRIPTION	GATSBY BENCHMARK	TIMESCALE
Pupil interviews	Careers interview	One-to-one interview with the careers advisor at least once in the year	Gatsby 8	September to May
Introduction to new careers	Alumni visit	Pupils meet a range of employers and employees through the assembly programme	Gatsby 5	February
Embedded PSHE sessions	Planning for the future	Looking at opportunities and options post 16	Gatsby 4	October
Work experience	Volunteering	All pupils encounter volunteering opportunities through the Tauheedul Baccalaureate	Gatsby 6	Sept-July
IAG	Careers Guidance	All year 11 students meet on a one to one basis to receive independent careers guidance. A follow up programme is put in place. SEN students receive additional guidance from the local authority	Gatsby 3 and 8	Sept to December
University encounter	Raising awareness	Pupils take part in a range of activities and work towards receiving lowered offers for degree programmes including for medicine. Pupils have an opportunity to visit Lancaster University	Gatsby 7	February
Pupil Visit	Post 16 options	Pupils visit A Level and BTEC subject areas in the sixth form to experience post 16 learning	Gatsby 7	November
Pupil visit	Engineering and digital society	Pupils meet a variety of employers and learn about local opportunities in the engineering and digital sector	Gatsby 5	November



YEAR 11 CAREERS AND ENTERPRISE PROGRAMME				
ACTIVITY	TITLE	DESCRIPTION	GATSBY BENCHMARK	TIMESCALE
Pupil Visit	Round table meetings	Pupils visit the sixth form for round table meetings to learn about the range of extra-curricular activities that can be experienced during post-16 learning	Gatsby 3	November
Pupil information hub	Post Year 11 pathways	Year 11 pupils visit a pop up hub in school to explore their post 16 pathways at lunchtime	Gatsby 3	November
Interviews	Interview skills	Year 11s prepare for and are interviewed by staff in the sixth form to experience an interview situation	Gatsby 3	January
Presentation	Apprenticeship pathways	Pupils develop an understanding of apprenticeships	Gatsby 2 and 7	January
Parents' evening	Year 11 parents' evening	Opportunity for parents to learn about local post-16 provision	Gatsby 8	February
Presentation	Preparing for an interview	Pupils are shown the essential skills for a successful interview	Gatsby 8	February
Presentation	Developing skills	Representatives from the National Citizens Service explain the range of opportunities available to Year 11 pupils	Gatsby 5	March
Pre-destination register	Tracking of proposed destinations	A database of destinations for pupils is compiled and those who are at risk of not being in education, employment or training (NEET) receive intensive support to find a placement	Gatsby 1	April



YEAR 11 CAREERS AND ENTERPRISE PROGRAMME				
ACTIVITY	TITLE	DESCRIPTION	GATSBY BENCHMARK	TIMESCALE
Initial destinations	Year 11 destinations update	Pupils are tracked by the school regarding their college, apprenticeship or work destination. Records are updated to include the start of the cross-agency work for pupils who are potentially NEET	Gatsby 1	November of the following academic year
Sustained destination	Year 11 destinations update	Pupils are tracked by the school regarding successfully sustaining their college, apprenticeship or work destination. Records are updated to include the start of the cross-agency work for pupils who are potentially NEET	Gatsby 1	June of the following year



YEAR 12 CAREERS AND ENTERPRISE PROGRAMME				
ACTIVITY	TITLE	DESCRIPTION	GATSBY BENCHMARKS	TIMESCALE
Tutorial	Weekly tutorial	A structured programme of career related learning. Students are also visited by post 18 HE and apprenticeship providers	Gatsby 1	Sept to July
Introduction to new careers	Alumni visit	Students meet a range of employers and employees through the assembly programme	Gatsby 5	Sept to July
Seminars	Career seminars	A programme of weekly seminars in the Autumn term to introduce students to a range of careers. Students meet professionals and experts from a wide range of industries. They learn about HE and Apprenticeship routes	Gatsby 4 and 5	November
University encounter	Access programme	Pupils take part in a range of activities and work towards receiving lowered offers for degree programmes including for medicine. Pupils have an opportunity to visit Lancaster University	Gatsby 7	Sept to July
University Encounter	Liverpool Access programme	Pupils take part in a range of activities and work towards receiving lowered offers for degree programmes including for medicine. Pupils have an opportunity to visit Liverpool University	Gatsby 7	Sept to July
University encounter	Liverpool scholars programme	Pupils take part in a range of activities and work towards receiving lowered offers for medicine and dentistry degree programmes	Gatsby 7	Sept to July
Student workshop	The hidden job market	Sessions from Future First about how to effectively network and promote yourself in the job market	Gatsby 7	February - March
Seminars	BTEC career seminars	A range of weekly bespoke seminars for BTEC students to introduce students to a range of successful professionals that followed a technical route in their own careers	Gatsby 4 and 5	February



YEAR 12 CAREERS AND ENTERPRISE PROGRAMME				
ACTIVITY	TITLE	DESCRIPTION	GATSBY BENCHMARKS	TIMESCALE
IAG	Careers Guidance	All year 12 students meet on a one to one basis to receive independent careers guidance. A follow up programme is put in place	Gatsby 3 and 8	Sept to November
Aim High	HE* programme	A bespoke programme of weekly tutorials are delivered to support students that are applying for competitive admissions	Gatsby 7	September to July
Student workshop	Pre-graduate programme	All students take part in their chosen pre-graduate programme to get a taster of university style deeper learning	Gatsby 7	October
Student workshop	Pre-professional programme	All students take part in their chosen pre-professional programme to get a taster of working in a range of professions	Gatsby 6	November
Tutorial	CV writing and job applications	Students practice CV writing and completing job applications	Gatsby 2	Autumn term
University visit	Aim higher programme	All year 12 students visit at least two universities from a range of organised visits. Opportunity for all students to speak to University representative. Bespoke days are planned as part of the programme. Students can visit Manchester University, Liverpool University, Lancaster University and UCLAN	Gatsby 7	Autumn term
Tutorial	National Careers Service	Introduction to the National Careers Service and the range of routes available to young people post-18	Gatsby 4	Spring Term
Tutorial	HE opportunities	Students are introduced to the range of HE provisions available	Gatsby 4	Autumn term and Spring Term
Tutorial workshop	Oxbridge and medicine	Information on how to be successful when applying to Oxbridge or for Medical related degrees	Gatsby 7 and 8	Autumn term



YEAR 12 CAREERS AND ENTERPRISE PROGRAMME				
ACTIVITY	TITLE	DESCRIPTION	GATSBY BENCHMARKS	TIMESCALE
Student workshops	Higher Apprenticeships	PWC, GCHQ, BAE and more; introduce Higher Apprenticeships to students as an alternative to the University route	Gatsby 7	Spring Term
Aim High	HE* programme	A bespoke programme of weekly tutorials are delivered to support students that are applying for competitive admissions	Gatsby 3	September to July
University visit	HE star programme	Visit to Cambridge University for potential Oxbridge students	Gatsby 7	Spring Term
Drop down day	Careers and Aspirations Day	Students visit a bespoke careers fair, tailored to the needs of TIGHS students followed by a choice of two workshops for students to learn about a field of study at University or an apprenticeship	Gatsby 5 and 2, 3	July
Drop down day	UCAS Day	Advice on how to use the UCAS application procedure and writing a high quality UCAS application	Gatsby 4	June-July
Student workshop	Personal statement workshops	On a weekly basis in the summer term, students take part in workshops with an allocated teacher mentor to create a personal statement	Gatsby 3	Summer term
Student workshop	UCAS day	All students create UCAS accounts and create draft personal statements	Gatsby 3	Summer Term
Placement	Work experience	All year 12 students take part in work experience for one week to gain knowledge of the world of work	Gatsby 6	Summer term
Placement	Mini MBA	A selected group of students take part in work experience and produce a social impact project related to their experience	Gatsby 6	Summer term



YEAR 13 CAREERS AND ENTERPRISE PROGRAMME				
ACTIVITY	TITLE	DESCRIPTION	GATSBY BENCHMARKS	TIMESCALE
Mentoring	UCAS workshops	Students meet their teacher mentor on a weekly basis to receive advice and feedback	Gatsby 6	September
Tutorial	Weekly tutorial	A structured programme of career related learning	Gatsby 1	Sept to July
IAG	Careers Guidance	Independent IAG available for students that are reconsidering options post AS results day	Gatsby 3 and 8	Sept to November
Tutorial	Interviews	Students work on their interview skills through a series of workshops	Gatsby 3	October
Tutorial	Applications for post 18 routes	Advice on writing a high-quality personal statement/curriculum vitae and how to use the UCAS application procedure	Gatsby 3	September - October
Interviews	Mock MMI	Students take part in mock MMI interviews with professionals to experience interview situations	Gatsby 3 and Gatsby 5	October
Interviews	Mock Oxbridge interviews	Students take part in mock Oxbridge interviews with alumni and professionals to experience interview situations	Gatsby 3 and Gatsby 5	October
Carousel	Aspire and Inspire	Students take part in a career carousel meeting a range of female leaders and professionals	Gatsby 1, 4 and 5	November
Student interviews	Careers interview	All students that are not applying to HE have series of interviews with the careers advisor to ensure that appropriate routes and plans are in place	Gatsby 8	Throughout Y13
Student interviews	Mock HE interviews	A practice interview for students making early entries, Oxbridge or medical degrees carried out by external partners	Gatsby 3	Autumn term





YEAR 13 CAREERS AND ENTERPRISE PROGRAMME				
ACTIVITY	TITLE	DESCRIPTION	GATSBY BENCHMARKS	TIMESCALE
Student workshop	Apprenticeship pathways	Students develop on their understanding of apprenticeships. Session is bespoke for students that are not moving onto the University pathway	Gatsby 2	January
Student workshop	Finishing School	Students take part in the finishing school programme which introduces them to life beyond the sixth form. Guest speakers and workshop deliverers lead each session	Gatsby 5 and 7	February
Student visit	Apprenticeship pathways	Students speak to a range of providers about available apprenticeships	Gatsby 2 and 7	February
Tutorial sessions	Gap year opportunities	Students are introduced to the opportunities and benefits of taking part in a gap year scheme	Gatsby 8	Spring term
Pre-destination register	Tracking of proposed destinations	A database of destinations for pupils is compiled and those who are at risk of not being in education, employment or training (NEET) receive intensive support to find a placement	Gatsby 1	March
Initial destinations	Year 13 destinations update	Pupils are tracked by the school regarding their university, apprenticeship or work destination. Support is provided for students that are NEET	Gatsby 1	November of the following academic year
Sustained destination	Year 13 destinations update	Pupils are tracked by the school regarding successfully sustaining their university, apprenticeship or work destination	Gatsby 1	June of the following year